



Aequalis
Education Trust
ethical • inclusive • ambitious



Annual Activities and Charges Schedule

2025 - 2026

Approved by Headteacher:	Alison Paisley	
Ratification by LAGB:	Sophie Basche	
Cycle of Review:	Annually	
Next Review Date:	Sep-26	
Version	1	



Annual Activities & Charges Schedule

1	<p>Introduction</p> <p>This schedule provides parents and carers with a guide to the specific activities for which a charge may be made during 2025 - 2026. It should be read in conjunction with the full Aequalis Education Trust (AET) Charging and Remissions Policy, a link to which is available on our academy school website.</p> <p>The costs listed below are estimates and may be subject to change. Parents and carers will be notified of the final cost and payment details before any activity takes place. All charges are calculated to cover the actual cost of providing the activity and may include a small, transparent processing fee for online payments, as outlined in the main policy.</p>					
2	<p>Chargeable Activities</p>					
2.1	<p>Residential Visits</p>					
Activity Name	Description	Year Group	Estimated Cost/Pupil	Payment Deadline	Remission Eligible	Additional Notes
PGL Residential	Trip to either Bell Heath or Malvern PGL	Y4	£230 approx	tbc upon booking	Yes	Cost covers all activities, accom, food & travel. Payment plan is available. Refund policy, see S6.
2.2	<p>Extended Day Services</p>					
Activity Name	Description	Year Group	Estimated Cost/Pupil	Payment Deadline	Remission Eligible	Additional Notes
Wraparound Breakfast After school Both	Supervised care + breakfast/tea	All	£6.50 £12.50 £19.00	At time of booking/monthly invoices	No	Bookings made via app. Refund policy, see S6; 24 hours notice required for cancellation.
After school clubs provided by school	Lego	Y2-4	£2.50 per session	Half-Termly in advance	Yes	Places are limited, first come first

							serve. Refund policy, see S6.
2.3	Music and Instrument Tuition						
Activity Name	Description	Year Group	Estimated Cost/Pupil	Payment Deadline	Remission Eligible	Additional Notes	
Violin lessons (provided by Severn Arts)	20/30 minute group lessons with professional peripatetic teacher	Y2 – Y4	£7.30 /lesson (+ equipment hire with Severn Arts)	Paid half-termly in advance to school	Yes	Provided at the request of parents/carers. cancellation requires full terms notice.	
Guitar lessons (provided by Vic Nicholson)	20/30 minute group lessons with professional peripatetic teacher	Y3/4	£7.00 /lesson Individual lessons £13.00/lesson (+instrument hire)	Paid via invoice directly to tutor	Yes	Provided at the request of parents/carers.	
2.4	Materials and Equipment						
Activity Name	Description	Year Group	Estimated Cost/Pupil	Payment Deadline	Remission Eligible	Additional Notes	
2.5	Other Events						
Activity Name	Description	Year Group	Estimated Cost/Pupil	Payment Deadline	Remission Eligible	Additional Notes	
Class Trips	Each class has 1 trip a year to a place that enhances their learning experience – decided upon across the year with plenty of notice to parents.	All	Max cost of £25	Noted on letter to parents & on School Money/Arbor app	Yes	Additional items may be added, such as *animal feed, *Victorian coins, *spending money Refund policy, see S6.	
The Big Sing	Takes place in Spring or Summer in either Worcester or Malvern	Y3	Approx £12, TBA	Noted on letter to parents & on School Money/Arbor app	Yes	Refund policy, see S6.	

Swimming Lessons	Spring term usually, depending upon pools availability.	Y3 & Y4	£35 approx	Noted on letter to parents & on School Money/Arbor app	Yes	4 weeks x 1hour per week for each class Refund policy, see S6.
Year R Music Festival	February/March	YR	£6/£7	Noted on letter to parents & on School Money/Arbor app	Yes	Transport and Festival covered in costs. Refund policy, see S6.

3	<p>Voluntary Contributions</p> <p>From time to time, we may ask for voluntary contributions from parents and carers to help fund activities that enrich our pupils' education. These activities would include:-</p> <ul style="list-style-type: none"> • Educational visits away from school where costs are involved such as transport and admission charges to museums, theatres and educational centres. • Educational activities within school where the school is charged a fee eg. actors, authors, travelling theatres. <p>There is no obligation to make any contribution and no child will be excluded if parents/carers are unable or unwilling to pay. However, if insufficient voluntary contributions are raised to fund the visit or activity, then it may be cancelled.</p>
4	<p>Remissions and Financial Support</p> <p>AET is committed to ensuring that no child is excluded from an activity due to financial reasons. We offer a remission of charges for families who meet the eligibility criteria outlined in Section 7 of the main Charging and Remissions Policy.</p> <p>If you believe you may be eligible for financial support, or if you are experiencing financial difficulty, please contact the Headteacher in the strictest confidence to discuss your circumstances. All requests will be handled with sensitivity and discretion.</p>
5	<p>Payment Methods and Procedures</p> <p>Our preferred method of payment is via School Money/Arbor online system, which provides a secure and convenient way to pay for school activities. Alternative payment methods, such as direct bank transfer or payment plans via invoice, may be available upon request. Please contact the academy school office for further details.</p>
6	<p>Refund and Cancellation Policy</p> <p>We understand that circumstances can change. Our refund policy aims to be fair while acknowledging that the academy school has binding contracts with external providers.</p> <p>Requesting a Refund: All refund requests must be made in writing to the school office at office@stokeprior.worcs.sch.uk</p> <p>General Activities (Day Trips, Workshops):</p>

	<ul style="list-style-type: none"> • A full refund will be given if a cancellation is made at least 30 days before the activity. • No refund can be given for cancellations made after this date, or due to pupil illness, as the academy school will have confirmed numbers and paid the provider. <p>High-Cost Residential Visits (e.g. PGL):</p> <ul style="list-style-type: none"> • The initial deposit of £50 is non-refundable as it is used to secure places. • If a pupil withdraws for any reason, after the balance has been paid, a refund will only be possible if agreed by the company/venue hosting the trip. <p>Academy School-Initiated Cancellations: If the academy school cancels any activity, a full refund of all payments will be made.</p>
	<p>References AET Charging and Remissions Policy</p>